

CHILD PROTECTION POLICY

Name of Organisation	Normanby Park Sport and Activity Club
Address	
Date Policy Agreed	January 2020
Date of Next Review	January 2021
Signature	

POLICY STATEMENT ON SAFEGUARDING CHILDREN

The values held by Normanby Park Sport and Activity Club are:

Normanby Park Sport and Activity Club recognises that all children have a right to protection from abuse. Normanby Park Sport and Activity Club takes seriously its responsibility to protect and safeguard the welfare of children and young people. We will:

- Respond swiftly and appropriately to all suspicions or allegations of abuse and neglect
- Provide parents and children with the opportunity to voice their concerns
- Have a system for dealing with concerns about possible abuse and neglect

THE POLICY

Normanby Park Sport and Activity Club recognises that many children and young people today are the victims of physical, emotional, sexual abuse and/or neglect. Accordingly Normanby Park Sport and Activity Club has adopted the following policy guidelines. The policy sets out agreed guidelines for responding to allegations of abuse/neglect, including those made against staff and volunteers. These guidelines have been prepared in accordance with North Lincolnshire Children's MARS Policies and Procedures. They will be kept under review and be supported by appropriate training.

The policy applies to all staff and volunteers who act on behalf of Normanby Park Sport and Activity Club and who work with children. Every individual has a responsibility to inform the designated person in respect of child protection or their deputy of concerns relating to safeguarding children. The designated person should decide if the concerns should be communicated to North Lincolnshire Children's Services or the police. However all staff and volunteers can contact North Lincolnshire Children's Services directly if necessary.

DEFINITIONS OF ABUSE (Working Together 2018)

A concern should be raised if any of the following circumstances have or are happening to a child:

- Physical abuse
- Emotional abuse
- Sexual abuse (including Child Sexual Exploitation)
- Neglect

PHYSICAL ABUSE

A form of abuse which may involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocation or otherwise causing physical harm to a child. Physical harm may also be caused when a parent or carer fabricates the symptoms of, or deliberately induces, illness in a child.

EMOTIONAL ABUSE

The persistent emotional maltreatment of a child such as to cause severe and persistent adverse effects on the child's emotional development. It may involve conveying to a child that they are worthless or unloved, inadequate, or valued only insofar as they meet the needs of another person. It may include not giving the child opportunities to express their views, deliberately silencing them or 'making fun' of what they say or how they communicate. It may feature age or developmentally inappropriate expectations being imposed on children. These may include interactions that are beyond a child's developmental capability, as well as overprotection and limitation of exploration and learning, or preventing the child participating in normal social interaction. It may involve seeing or hearing the ill-treatment of another. It may involve serious bullying (including cyber bullying), causing children frequently to feel frightened or in danger, or the exploration or corruption of children. Some level of emotional abuse is involved in all types of maltreatment of a child, though it may occur alone.

SEXUAL ABUSE

Involves forcing or enticing a child or young person to take part in sexual activities, not necessarily involving a high level of violence, whether or not the child is aware of what is happening. The activities may involve physical contact, including assault by penetration (for example, rape or oral sex) or non-penetrative acts such as masturbation, kissing, rubbing and touching outside of clothing. They may also include non-contact activities, such as involving children in looking at, or in the production of, sexual images, watching sexual activities, encouraging children to behave in sexually inappropriate ways, or grooming a child in preparation for abuse (including via the internet). Sexual abuse is not solely perpetrated by adult males. Women can also commit acts of sexual abuse, as can other children.

CHILD SEXUAL EXPLOITATION

Child sexual exploitation is a form of child sexual abuse. It occurs where an individual or group takes advantage of an imbalance of power to coerce, manipulate or deceive a child or young person under the age of 18 into sexual activity (a) in exchange for something the victims needs or wants, and/or (b) for the financial advantage or increased status of the perpetrator or facilitator. The victim may have been sexually exploited even if the sexual activity appears consensual. Child sexual exploitation does not always involve physical contact; it can also occur through the use of technology.

NEGLECT

The persistent failure to meet a child's basic physical and/or psychological needs, likely to result in the serious impairment of the child's health or development. Neglect may occur during pregnancy as a result of maternal substance abuse. Once a child is born, neglect may involve a parent or carer failing to:

- Provide adequate food, clothing and shelter (including exclusion from home or abandonment);
- Protect a child from physical and emotional harm or danger;
- Ensure adequate supervision (including the use of inadequate caregivers); or
- Ensure access to appropriate medical care or treatment

It may also include neglect of, or unresponsiveness to, a child's basic emotional needs.

WHAT YOU SHOULD DO IF YOU SUSPECT ABUSE

1. You must report concerns as soon as possible to Scott Belton Designated Child Protection Person on 07881371538 who is nominated by Normanby Park Sport and Activity Club to act on their behalf in referring allegations of suspicions of abuse or neglect to North Lincolnshire Children's Services. In the absence of the designated person, the matter should be brought to the attention of the deputy designated person Claire Cowling on 07719 041 170. If it is an emergency, and the designated person(s) cannot be contacted, then North Lincolnshire Children's Services or the police should be contacted at the numbers given below. For further information, see *Helping Children and Families (Threshold Document 2016-2020)* and Children's MARS Policy and Procedures Assessing Need and Providing Help.
2. If the suspicions relate to the designated person, then the deputy, North Lincolnshire Children's Services or the Police should be contacted.
3. Suspicions should not be discussed with anyone, other than those named above.
4. It is the right of any individual to make direct referrals to North Lincolnshire Children's Services. However this policy should be followed where possible.

RECORDING

1. Write down exactly what the child has said in their own words. Write down the conversation held, where it was held, when and what was happening beforehand. Alternatively write down what you have observed, details of any witnesses, location, and your specific concern if you believe that a child has been abused or neglected. Record dates and times of the events and when the record was made. Keep all notes secure.
2. Report your discussion as soon as possible to the designated person.
3. Allegations against staff or volunteers will be investigated following local procedures. For further information see the Children's MARS Managing Allegations procedures

MAINTENANCE OF RECORDS

Attached is the Normanby Park Sport and Activity club policy for GDPR.

The maintenance of records within the club is primarily the details of members and the performance records of players and juniors.

The information held by coaches and administration of the club is held purely for the effective operation of the club and in line with the GDPR policy.

All coaches and administrators are aware of their role relating to GDPR and the handling of personal and sensitive information.

It is the responsibility of the trustees to ensure that records maintained are accurate and up to date and that historic information relating to personal details is deleted within 2 years of the date where a member no longer continues to be a member.

E SAFEGUARDING AND ACCEPTABLE USE POLICY FOR ELECTRONIC EQUIPMENT

Normanby Park Sport and Activity Club operate within the guidelines stipulated by the ECB, Photography, Filming and Social media broadcast guidelines.

It is agreed that parents and carers should not be prevented from taking pictures of, or filming, their children. These are normal family practices and help mark milestones in a child's life. The introduction of proportionate controls on the use of photographic equipment (cameras, and videos, including mobile phones) is part of general safeguarding good practice in a club.

For the avoidance of doubt, these guidelines also apply to live broadcasts on social media or other platforms.

Specifically,

Photographs are considered to be 'personal data' and it is stated that permission should be sought from the parent and child before capturing, sharing or publishing images where a child can be identified.

Currently the club does not have a website.

Photographs/images are not to be taken at matches or training without the prior permission of the parents/carers of the child. This permission can be given by proxy by the coach of each team only after parental consent for this has been granted. The coach must arrange this prior to attending matches

If no consent has been given for a child, then it is to be made known to the relevant person of the other team (e.g. coach/ team manager) so the appropriate person/s taking photographs for the other team is/are aware and can avoid taking photographs of that particular child

The children should be informed a person will be taking photographs

The children should be informed that if they have concerns they can report these to the coach or team manager

Concerns regarding inappropriate, or intrusive, photography should be reported to the Club Welfare Officer and recorded in the same manner as any other child protection or safeguarding concern

The club does not use video technology as a coaching aid but any request to do so in the future must require written parental consent.

Use of images of children (for example on the web, in the media or in league handbooks), including broadcast on social media platforms:

- Ask for parental permission to use the child's image and, wherever possible, show the image to the parents and child in advance. This ensures that they are aware of the way the image will be used to represent cricket and the club
- Ask for the child's permission to use their image. This ensures they are aware of the way the image is to be used to represent cricket and the club
- If the cricketer is named, avoid using their photograph
- If a photograph is used, avoid naming the child
- Only use images of children in appropriate kit, to reduce the risk of inappropriate use, and to provide positive images of the children
- Encourage the reporting of inappropriate use of images of children. If you are concerned, report your concerns to the County or Club Welfare Officer

WHISTLE BLOWING PROCEDURES

Normanby Park Sport and Activity Club adhere to the whistle blowing procedures as outlined in the ECB Whistle Blowing Policy (Appendix 1).

CONTACT INFORMATION

CONTACT DETAILS FOR YOUR ORGANISATION

DESIGNATED /SENIOR CHILD PROTECTION PERSON FOR NORMANBY PARK SPORT AND ACTIVITY CLUB IS SCOTT BELTON 07881371538

DEPUTY DESIGNATED CHILD PROTECTION PERSON: Claire Cowling 07719 041 170

ANY NATIONAL OR SUPPORT BODY FOR YOUR ORGANISATION

Helen Jones – County Welfare Officer and English Cricket Boards Safe Hands Tutor 07783 000371 – helen.jones@lincscricket.co.uk

NORTH LINCOLNSHIRE CHILDREN SERVICES, CHURCH SQUARE HOUSE, CHURCH SQUARE, SCUNTHORPE DN15 6XQ 01724 296500 OR 01724 296555 [EXTENDED HOURS]

POLICE NON EMERGENCY 101

POLICE EMERGENCY 999

LOCAL AUTHORITY DESIGNATED OFFICER, INDEPENDENT REVIEWING SERVICE 01724
298293